



northwest 

BSB50820

DIPLOMA OF PROJECT MANAGEMENT

CRICOS COURSE CODE: 104051B

COURSE DETAILS

Provider Name	Northwest Pty Ltd t/a City Institute
RTO Code	91781
CRICOS Code	03256G
Delivery location of course	Level 2, 531 George Street, Sydney NSW 2000 Level 2, 77 - 79 York Street, Sydney NSW 2000 Level 2, 66-68 Grenfell Street, Adelaide SA 5000
Delivery mode	Face to face (Classroom based) Flexible learning (Covid-19)
Duration	48 weeks, including 44 study weeks and 4 weeks of holidays.
Study load	20 hours per week in the classroom
Estimated Self-Study Hours	5 hours per week <i>(may be more or less depending on learner's pre-existing skills and knowledge)</i>



TOTAL COURSE FEE: AUD 13,000



TUITION FEE: AUD 12,000



MATERIAL FEE: AUD 250



APPLICATION FEE: AUD 750 (NON-REFUNDABLE)

(Application fee is non-refundable under all circumstances. Please refer to Northwest Pty Ltd.'s refund policy and procedure for further details)

BSB50820 DIPLOMA OF PROJECT MANAGEMENT

This qualification reflects the role of individuals who apply project management skills and knowledge in a variety of contexts, across a number of industry sectors. The job roles that relate to this qualification may include Project Manager and Project Team Leader.

Individuals in these roles have project leadership and management roles and are responsible for achieving project objectives. They possess a sound theoretical knowledge base and use a range of specialised, technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of others.



COURSE ENTRY REQUIREMENTS:

There is no pre-requisites or specific entry requirement for this qualification. This course is available to all international students and Northwest Pty Ltd. requires that students are able to provide evidence that they:

- Have demonstrated an IELTS level at score of least 5.5 or equivalent (test results must be no more than 2 years old) or demonstration of successful completion of at least General English at Upper Intermediate or English for Academic Purposes Upper Intermediate level.
- Have a suitable level of language, literacy and numeracy to complete course requirements with or without additional support that Northwest Pty Ltd. is able to provide.
- Have successfully completed Australian year 11 or equivalent.
- Are at least at age of 18 on the date of course commencement.

Please Note: All the students commencing this course are required to complete LLN test on the orientation day to assist Northwest Pty Ltd. to identify student's needs for additional support during their study with Northwest Pty Ltd..



COVID-19 VARIATION TO DELIVERY AND ASSESSMENT STRATEGY

ADDITIONAL ENTRY REQUIREMENTS:

- Student must have access to working PC or laptop with a configuration suitable to meet study requirements. Please seek your trainer/assessor assistance in this regard.
- Student must have sound digital literacy and access to working internet.
- Student must be able to attend scheduled theory classes and classes to be conducted in simulated environment (if schedule during Covid-19 is varied from original schedule).
- Where classroom visit is required to conduct the assessments in the compliant way and in accordance with Standard 1.8 of SRT0 2015, Northwest Pty Ltd. would not be allowing more than 4 learners (or one group, whichever is less) in the class ensuring 4 sqm social distancing is maintained.

During COVID-19 (coronavirus) outbreak, Northwest Pty Ltd. will use a flexible delivery mode for training and assessment, providing training package requirements allow for this. We would ensure that all regulatory requirements are met with as little disruptions possible. As circumstances change and restrictions are eased, these temporary arrangements will be reviewed, and enrolled students will be notified accordingly. Northwest Pty Ltd. aims to review any changes in circumstances before commencement of each term so that it has least possible impact on students and course delivery.

ORIENTATION:

New student Orientation will be done via phone, e-mail and zoom. New students will receive an e-mail and call from the Admissions department on the Friday, prior to their date of commencement with all necessary further information and instructions. If you have any questions regarding this process, please contact +61 451 915 609 or applynow@nortwest.edu.au. Please email or call the student administration should you require any additional support.

CLASSES:

During Covid-19, Northwest Pty Ltd will transition to an online learning environment, this means there will be no face to classes running, unless required to be in simulated environment specifically in class or covid-19 restrictions are eased and/or state government allow to return to full onsite learning. If any student require assistance with their online learning environment, student will notify their trainer and assessor where trainer/assessor will provide them with further guidance.

ONLINE OPTIONS:

The online learning environment will be supported by a range of resources that will vary between units but may consist of learning summaries, video recordings or YouTube videos, and extra documents to aid student's learning. All training staff will be available online at scheduled class times to guide and support the student through their studies. The online learning environment will be available through using Zoom.

ASSESSMENT:

Assessment tasks will vary for each unit of competency, but some of these may be moved online. Some assessment tasks may also be delayed or deferred to a later date pending the situation with COVID-19. The trainers are required to communicate with students for unit specific information. The best way to do this is through Zoom or through email.

SUPPORT:

All staff at Northwest Pty Ltd will continue to work and will continue to provide the students with the support any individual may need. The student will be remained connected with each trainer/assessor through regular class participation to assist them continuing their studies. Northwest Pty Ltd will also provide online academic and language support and student support staff are always here to help.



PATHWAYS

Once students have successfully completed BSB50820 Diploma of Project Management, they can apply for various roles across project management positions such as Project Contract Manager, Project Leader, Project Team Leader, Project Manager (industry specific), Project Vendor Manager that have responsibility for achieving project objectives.

The further study pathways available to students who undertake this qualification include:

- BSB60720 Advanced Diploma of Program Management
- Other Diplomas, Advanced Diplomas or Degree programs in related fields such as Business and/or Management, subject to meeting entry requirements of the intended qualification.

COURSE STRUCTURE:

A total of 12 Units (8 Core and 4 electives) must be completed and deemed competent to achieve the qualification BSB50820 Diploma of Project Management. Participants who achieve competency in any unit/s will receive a Statement of Attainment (provided USI is verified) for that unit/s without completing all 12 units in the qualification. Students completing all the required units of competency will attain full qualification.

CODE	TITLE	CORE/ELECTIVE
BSBPMG530	Manage project scope	Core
BSBPMG531	Manage project time	Core
BSBPMG532	Manage project quality	Core
BSBPMG533	Manage project cost	Elective
BSBPMG534	Manage project human resources	Elective
BSBPMG535	Manage project information and communication	Elective
BSBPMG536	Manage project risk	Elective
BSBPMG540	Manage project integration	Elective
BSBCMM511	Communicate with influence	Elective
BSBCRT511	Develop critical thinking in others	Elective
BSBOPS501	Manage business resources	Elective
BSBPEF501	Manage personal and professional development	Elective

ASSESSMENT METHODOLOGY:

Assessment methods used for this qualification are varied and will provide a range of ways for individuals to demonstrate that they have met the required outcomes. Assessment methods may include:



Written questions



Projects



Presentations



Report writing



**Role plays/
observations**

At the beginning of each unit, your trainer and assessor will outline the assessment tasks that must be completed.

FACILITIES AND RESOURCES:

Your classes will be conducted in modern classrooms, and you will be able to access Wi-Fi. There are also areas for you to relax, as well as conduct additional study.

You will be provided with a Student Guide relevant to each unit in your course. Recommended textbooks are also available onsite for you to use and borrow if you wish. You may also purchase these textbooks if you require.

FURTHER INFORMATION:

For all further details, please refer to International Student Handbook on for all related policies and procedures (policies and procedures also available on www.nortwest.edu.au) and other important information related to international students including Covid-19, living cost, life and study in Sydney, etc.

Please contact the Administration Manager for further information at

 applynow@nortwest.edu.au

 +61 451 915 609

